

# ALIGNING MENTORING EXPECTATIONS

## SAMPLE MENTORING EXPECTATIONS COMPACT<sup>1</sup>

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### UAB Center for Clinical and Translational Science Mentoring Compact

This contract is intended to serve as a guideline to facilitate communication between a trainee (mentee) and their mentors. It is suggested that the document be thoroughly reviewed and completed by the mentee and their mentor individually, and then jointly review and discuss each person's answers in order to reach an agreement. The mentee should re-write the agreed upon answers before the contract is signed and dated by them and each mentor. The mentee is responsible for keeping the contract and reviewing/updating it as necessary. For mentees appointed to a training program, a signed copy will be submitted to training program leadership for the trainee's file.

<b>Scholar/Trainee</b>	
<b>Mentor Team</b>	
<i>Primary</i>	
<i>Secondary</i>	

1. What type of assistance does the mentee want from the mentor?

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2. What expectations do the mentors have of the mentee?

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<sup>1</sup> Robert, Stephanie A., and Asquith, Pamela S. *Mentor Training for Social Science Researchers*, pp. 60-61. Adapted from the W. H. Freeman *Entering Mentoring Series*, 2017.

3. What expectations does the mentee have of the mentors?

4. How often will you meet? Where?

5. What will meeting topics include?

6. What core competencies will be obtained? How will they be obtained? Please refer to the list of core competencies and provide section and number for each competency that you will obtain.

7. What senior level biostatistician will you meet with to discuss design and statistical analysis plan? How often will you meet with biostatistician?

8. How will you know when the mentoring relationship has served its purpose and needs to be terminated?

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9. We have agreed that our initial meetings will focus on these three topics:

- 1.
- 2.
- 3.

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Scholar/Trainee Signature

Date

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Primary Mentor Signature

Date

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Co-Mentor Signature

Date