



POLICY TITLE

Student Duty Hour Guidelines

PURPOSE AND SCOPE

Establishes Student Duty Hour Guidelines

This policy applies to medical students.

RESPONSIBLE PARTY AND REVIEW CYCLE

Vice Dean for Education and Education Committee shall review this document within each even numbered fiscal year

LCME REFERENCE(S)

Standard 8.8: Monitoring Student Time

HISTORY OF APPROVALS AND UPDATES

Approved by Education Committee July 18, 2016

Approved by Education Committee February 15, 2016

Approved by Education Committee October 20, 2015

Approved by Education Committee February 20, 2012

Approved by Education Committee July 16, 2018

POLICY

Duty hours include all in-house clinical and other required activities related to a rotation (patient care, charting, call, rounds, conferences, etc.). Duty hours do not include reading and preparation time spent away from the duty site. All clinical rotations and courses should adhere to the duty hour guidelines outlined below.

1. Duty hours should not exceed 80 hours per week inclusive of all scheduled in-house call activities.
2. Continuous on-site duty, including required in-house call, should not exceed 24 consecutive hours.
3. Students who take required in-house call may remain in-house up to 6 additional hours to participate in didactic activities or to transfer care of patients.



4. Students should be provided 1 day in 7 free from all educational and clinical responsibilities, averaged over a 4-week period, inclusive of call. One day is defined as one continuous 24-hour period free from all scheduled clinical, educational and administrative activities.
5. If students exceed these work hour guidelines they should bring that to the attention of their Course or Selective Director, who also inquire about duty hours at the time of the mid-block/course feedback. Students can also contact their Branch Campus Director and Branch Campus Student Affairs Liaisons or college advisor. Additionally, all students can contact the Assistant or Associate Dean for Student Affairs.

PROCEDURE(S): N/A

All students in the Application Phase report weekly duty hours on the rotation evaluation distributed multiple times during a course at the conclusion of a specialty service. Course data are aggregated and reviewed on a trimester and annual basis, comparing figures across campuses. The Application Phase also conducts a phase evaluation, comparing figures across courses and campuses.

All students in the Individualization Phase report weekly duty hours on the course evaluation distributed at the conclusion of a four-week course. These data are aggregated and reviewed at the phase's academic year midpoint and conclusion. The Individualization Phase also conducts a phase evaluation, comparing figures across courses and sites.

DEFINITION(S): N/A