

## Whitehead Medical Society Meeting Agenda

Tuesday, September 16, 2013 at 6 pm - 7:30 pm

**Attendance:** [x] Aaron Manning, [x] Alex Finch, [x] Amber Kernodle, [x] Ameer Patel, [ ] Anna Rodenbough, [x] Brian Blank, [x] Brittany Papworth, [x] Chris Lindsay, [x] Chris Schifeling, [x] Eric Burgh, [x] Jackie Lee, [x] Jocelyn Wang, [x] Jock Moore, [x] John French, [x] Josh Dilley, [ ] Julie Lucas, [x] Kyle Roedersheimer, [x] Matt Horn, [x] Matt Krantz, [ ] Mhamad El-Kara, [x] Nathaniel Slater, [x] Pamela Della Valle, [x] Patrick O'Shea, [ ] Sarah Isbey, [ ] Shriram Alapathy, [x] Steven Nutz, [x] Suzanne Michalak, [ ] Will Pegna

### A. Updates & Announcements (30 minutes)

Topic	Presenter	Time	Follow-Up
WMS Photo Album - Username/password	Ram & Steven	3 min	<ul style="list-style-type: none"> <li>- WMS members, please capture some photos of all your events and post to shutterfly account.</li> <li>- Photos will be used in paper and web communication.</li> <li>- Will be passed down for years to come</li> </ul>
Fall 2013 Elections - Schedule for elections - Positions available - Campaigning regulations	Ameer	4 min	<ul style="list-style-type: none"> <li>- Thank you to the officers that attended General Interest Meeting: Kyle, Patrick, Brittany, Ram, Josh, Matt, Chris, Suze!</li> <li>- There was 23 people in attendance.</li> <li>- The class has been notified about procedure for election - presenting interest to run, intent to run, positions, and timeline.</li> <li>- New positions for AHEC Sites - Charlotte and Asheville. They are voted on by local constituents.</li> <li>- Campaigning policy was shared</li> <li>- Results will be given 30th</li> <li>- Can we notify people when they are the only one running for the position? There were mixed opinions about this .</li> </ul>
Retreat - October 19th - Time: 9am to 2pm - Location: Macnider 221 - Lots of food will be provided!	Amber	3 min	<ul style="list-style-type: none"> <li>- Purpose - more time for heavy topics, produce results (you will be assigned preparation for various breakout sessions)</li> <li>- We will be working on the agenda for the meeting, you can expect to have it by Oct 1. .</li> <li>- You have been informed of this date for some time and we expect full attendance. Please save this time, but the exact hours to come.</li> <li>- Will be at on campus</li> <li>- There will be group and breakout sessions.</li> <li>- Preview of topics: Fundraising, Referendum, Constitutional Reform, visit from Dr. Byerley - new Vice Dean of Education, Honor Court, Diversity Chair, Humanism Chair, Budget (will be voting on the final budget), Rights and Responsibilities and Declaration of Professionalism, Accomplishments and Timeline</li> </ul>
STEP 1 Panel- Sept 18th Activities Email Planning Committees	Patrick & Kyle	5 min	<ul style="list-style-type: none"> <li>- Tomorrow at noon - 3rd Yr panel</li> <li>- Dent and Ingersoll will speak</li> <li>- Companies - 1 - 2 discount codes will be provided to the class</li> <li>- The Fair was not possible this year because of timeline issues, instead we are going to do a document of all of the resources</li> </ul>

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<p>Updating the Constitution - Introduce Patrick Lang</p>	Amee	5 min	<ul style="list-style-type: none"> <li>- Leader of Ad Hoc Committee for Constitutional Reform. The entire student body will be informed and a part of the process.</li> <li>- Prior SAG</li> <li>- We are doing this because of the issues last year, we need a sound constitution, one that we do not just fall on when in need</li> <li>- Assistance of school of medicine legal counsel</li> <li>- He will be leading clean-up of positions titles, roles and responsibilities and procedures.</li> </ul>
<p>Curriculum Reform Update - Student representation - Organization - Potential timeline for implementation</p>	Amber	10 min	<ul style="list-style-type: none"> <li>- Foundation Phase Representatives: Kyle, Mollie, Joe</li> <li>- Applications Phase Representatives: Nathaniel, Vishal,</li> <li>- Individualization Phase: TBD</li> <li>- We are creating an Ad Hoc Committee: TEC Curriculum Advocates. Nathaniel will be leading this effort. This is an organization that will be used to organize student voice and ensure the best representation.</li> </ul> <p>Questions to ponder about representation:</p> <ul style="list-style-type: none"> <li>- What are the outcome measures?</li> <li>- What is the evidence for change?</li> </ul> <ul style="list-style-type: none"> <li>- WMS to share public Strategic Plan with members.</li> <li>- Brittany Papworth to share Hannah Yin's research about the current redundancy in curriculum.</li> </ul>

**B. Discussion Items (35 minutes)**

Topic	Presenter	Time	Follow-up
<p>Creating Committees - WMS Extensions - What are the benefits and harms of having extension committees? - Process for forming Whitehead extensions - Prospective Student Recruitment - Who feels like they need an extension committee? - Focus Groups - when to use, involvement, how to we create a good sample of the class</p>	Amber	10 min	<ul style="list-style-type: none"> <li>- We need to be sure that we inform everyone and that it should not be just our friends.</li> <li>- Who is involved it should be position based - interest vs. skill</li> <li>- Student Recruitment does not need a committee. Tour guides already have an application process. If they decide to do a pre-medical advising program, they would open it up to MS1s and MS2s.</li> <li>- Distilling information down to constructive feedback is time consuming</li> <li>- Creating a good sample of our class, should we randomize, should we go to them in person. Making everyone contribute makes everyone have a sense of responsibility. But everyone is surveyed so much that they may feel like</li> </ul>

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			<p>they already contribute. Some may enjoy doing it and we should capture that. When you are forced to do something, it changes the information = bias</p> <ul style="list-style-type: none"> <li>- We should have a standard process of how we collect information and how we deliver information</li> <li>- Being elected as a representative, people trust us to give our opinion</li> <li>- Can we encourage people that are happy to give positive feedback</li> </ul>
<p>Skit Night</p> <ul style="list-style-type: none"> <li>- Who is going to be in charge of organizing the skits for each class? (Advocates, Presidents, appointed student)</li> <li>- Golden Humerus location?</li> </ul>	Amee	10 min	TABLE

**C. Need to Do**

- Pictures - Please document your activities, take pictures, and add them to our WMS Photo Album.
- Update your contact information on the WMS Officers Contact Information Spreadsheet - we still have a lot of officers' information missing!
- Update your gmail accounts - name and photo.

**D. What's upcoming?**

- **September 24th - 30th** - Elections
- **September 24th (12:10pm-1:00pm in G10)** - Town Hall with Dr. Newton and Dr. Byerley
- **September 24th** - UNC SOM Blood Drive
- **October 19th - WMS Retreat (attendance required)**

**E. Other Schedules**

- **MS 1 Advisory College Brown Bag Luncheons**
  - November 7th - Time Management and Managing Stress
  - December 5th - Finding Identity as a Medical Student
- **MS2 Advisory College Brown Bag Luncheons**
  - September 19th - Careers in Medicine
  - October 17th - Strategies for Preparing for Step 1
- **Advisory College Wellness Events**
  - September 27th - Cross College
  - November 8th - Simkins College
  - December 13th - Cefalo College
- **COS Lunches (MBRB 2204 at noon)**
  - October 24th - Family Medicine & Pediatrics
  - November 21st - Anesthesia and Emergency Medicine